

## Using APA Editing Style(14pt): Guidelines for Editing Your Abstract

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2 line spaces (12pt)

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1. Default to 3-spaces indentation
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### Abstract (12pt)

This article illustrates preparation of your paper using MS-WORD. All papers should be submitted as MS-WORD documents and the document size should not exceed 3 MB. Pages should not be numbered and the abstract should not exceed 120 words. To be properly reproduced in the conference proceedings , the margins of this template should be set for B5 (JIS) size paper to 2.5cm on the sides, 2.75 cm on top, and 3 cm on bottom. The paper begins with a title in bold, which uses 14pt Times New Roman. This is followed by the details for each author in 12pt Times New Roman. Section titles are bolded in 12pt Times New Roman and the body of the paper should be typed in 12pt Times New Roman.

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**Keywords(3-5):** Language instruction; Linguistic competence; .....

Teacher training;..... ;

**Bold, Italics**

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Author's Brief biodata:

Please briefly describe your research interest within 200 words here.

Please add the Chinese abstract to the last page.

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APA 編輯格式:

## 龍華應外系研討會摘要編輯指南

段落文字空二

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### 中文摘要

字型大小:12pt,粗體

中文摘要字型為標楷體，標題字型大小為 14pt，中文摘要標題四個字為粗體 12pt，摘要內容為 12pt.，請勿超過 300 字，段落文字前空二格。

**關鍵詞：**摘要、標楷體

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