NATIONAL SUN YAT-SEN UNIVESITY

Department of Foreign Languages and Literature

Regulations for Credit Waiver and Transference for Exchange Students

Discussed in the 3rd Department of Foreign Languages and Literature Curriculum Committee Meeting in School Year 90.

I. The present regulations have been established to encourage exchange students of the department to utilize their study abroad opportunities and expand their professional knowledge.

II. Course waiver conditions:

   A. The courses have to be the same as those listed on an application form. Should they differ, written explanations and sufficient supporting documents shall be attached.

   B. The courses shall be non-fundamental English language training courses offered by the Department of Foreign Languages and Literature.

   C. Exchange students studying in English-speaking countries may not apply for course waiver of second language courses.

III. Review principles are as follows:

   A. (1) The same course title and contents; (2) different course titles but same contents; or (3) different course titles and contents but similar in nature.

   B. If a credit waiver, the lesser credits are recorded.

IV. A student applying for a credit waiver must do so within one month of returning to Taiwan. Late application will not be accepted.

V. To apply for a credit waiver, a student is required to fill out an application form (please see attachment) and attach his/her reports/transcripts, course syllabus, and relevant information to the department's curriculum committee for review.

VI. Matters unaddressed in the present regulations shall be handled in accordance with relevant university regulations.

VII. The present regulations shall be implemented following reviews and approvals of the department's curriculum committee and department general meetings. The same procedure shall be carried out when amendments are to be made.